

# RECORD OF PROCEEDINGS

## CONCORD TOWNSHIP BOARD OF TRUSTEES

Held August 25, 2021

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### Call to Order

The Concord Township Board of Trustees met in regular session on August 25, 2021 at 7:00 p.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio. Vice Chairman Joe Garrett called the meeting to order and the roll was called. In attendance were Trustees Joe Garrett and Jason Haney. Other staff attending included Zoning Inspector Ric Irvine, Fire Chief Todd Cooper, Road Superintendent Nathan Wilgus, and Fiscal Officer Jill Davis.

Mr. Haney moved and Mr. Garrett seconded to approve the minutes of the previous meeting. Vote: Haney-yes, Garrett-yes.

### Financials

Trustee Garrett certified Fiscal Officer Davis provided the current financial reports of the township, and there is money in the treasury to pay bills. The current Cash Summary by Fund report shows the following balances:

- General Fund. \$8,433,099.79
- Special Revenue Funds. \$4,431,952.12
- Total All Funds. \$12,865,051.91

Therefore, Mr. Haney moved and Mr. Garrett seconded to approve pending purchase orders, warrants, and vouchers #98-103, 115501-115537, all totaling \$172,269.90. Vote: Haney-yes, Garrett-yes.

### Public Input

- Warren Goodenow of The Chimorel Group introduced himself as the recent purchaser of the dog park property across the street from the township building. He has coached many people and plans to make the property a place of peace and tranquility for his clients. He will be working with the zoning department as needed.
- Lori Kannally from the Delaware General Health District shared county health news:
  - COVID cases per day in the county are increasing.
  - SAFE Delaware County Coalition initiative is meeting at the fire station this Friday, August 27.
  - Car seat inspections are starting again.
  - Data for 2020 accidental overdose deaths was provided (30 last year).
  - Grilling safety tips and Look Before You Lock (car) information were provided.
  - Business health inspections have started again and are due by the end of September.

### Zoning Department

- Mr. Irvine issued 3 zoning permits since the last meeting.
- Delaware County Regional Planning Commission will meet tomorrow.
- The County will hold a zoning meeting this Saturday from 9am-12pm for area zoning staff.
- The Board of Zoning Appeals will meet August 31 for a setback variance on Irish Hills Drive.
- Logan Road nuisance property is looking bad again.

### Road Department

- A ditch filled in on Logan Road will be checked by the road department.
- Grass seed and equipment operator will be purchased and hired to finish projects.
- Test results for volleyball court sand should be back next Wednesday.
- OUPS marked Buehel Drive so sinkholes can be repaired. There is also one on Bunty Station Road to repair.

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## CONCORD TOWNSHIP BOARD OF TRUSTEES

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### Fire Department

- Mr. Garrett moved and Mr. Haney seconded to accept the resignation of part-time firefighter Cory Diebert effective today. Vote: Haney-yes, Garrett-yes.
- Mr. Garrett moved and Mr. Haney seconded to approve the contract for the 2022 Pierce fire truck, which was approved by the township and Atlantic Emergency attorneys, for a maximum of \$1,291,664, and for Trustee Haney to sign the contract on behalf of the Board. It was noted the \$3,000 extended warranty is included in the contract. Vote: Haney-yes, Garrett-yes.

### New Business

- Bellpoint Youth Athletic Association is looking for grants toward expenditures. The township's grant writer and assistant prosecuting attorney will be consulted.

### Fiscal Officer

- Zoning resolution changes are still being reviewed by the assistant prosecuting attorney, so no action for the Board of Trustees yet.
- It was noted the Board of Zoning Appeals is in need of alternate board members.
- No action taken on the nuisance property at 9533 Dublin Road, Mars Hill Baptist Church. The County Treasurer's office will be taking action due to outstanding taxes.
- It was made a matter of record that the following Oller Cemetery graves were sold: Lot 401 graves 1-2 and Lot 458 graves 3-4. Deeds were signed.
- The biennial audit (AUP agreed upon procedures) of the township was completed by the State of Ohio Auditor's office. No findings were issued.
- Appropriation Status report was made available to department supervisors for year-to-date expense budgets.


### Adjournment

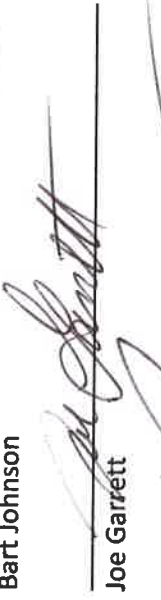
With no further business, Mr. Haney moved and Mr. Garrett seconded to adjourn.  
Vote: Haney-yes, Garrett-yes.

ATTEST

  
 Fiscal Officer, Jill Davis

### BOARD OF TRUSTEES

 Bart Johnson  


 Joe Garrett  


 Jason Haney  


Concord Township Trustees & Special Meetings

August 25, 2021

Call to Order & Roll Call 7:00pm

Approve Minutes

Public Input

Pay Bills

I would like to certify the Fiscal Officer has provided us with financial statements.  
I need a motion to approve purchase orders, pending warrants, and pay bills.

Zoning Department

Road Department

Fire Department

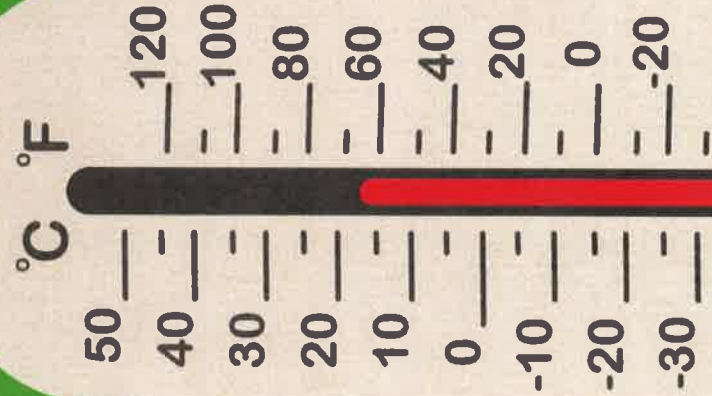
Old Business

New Business

Fiscal Officer/Correspondence

Adjourn

# LOOK BEFORE YOU LOCK



## OUTSIDE



70°  
75°  
80°  
85°  
90°  
95°



## INSIDE CAR AFTER...



10 MIN

89°  
94°  
99°  
104°  
109°  
114°



30 MIN

104°  
109°  
114°  
119°  
124°  
129°







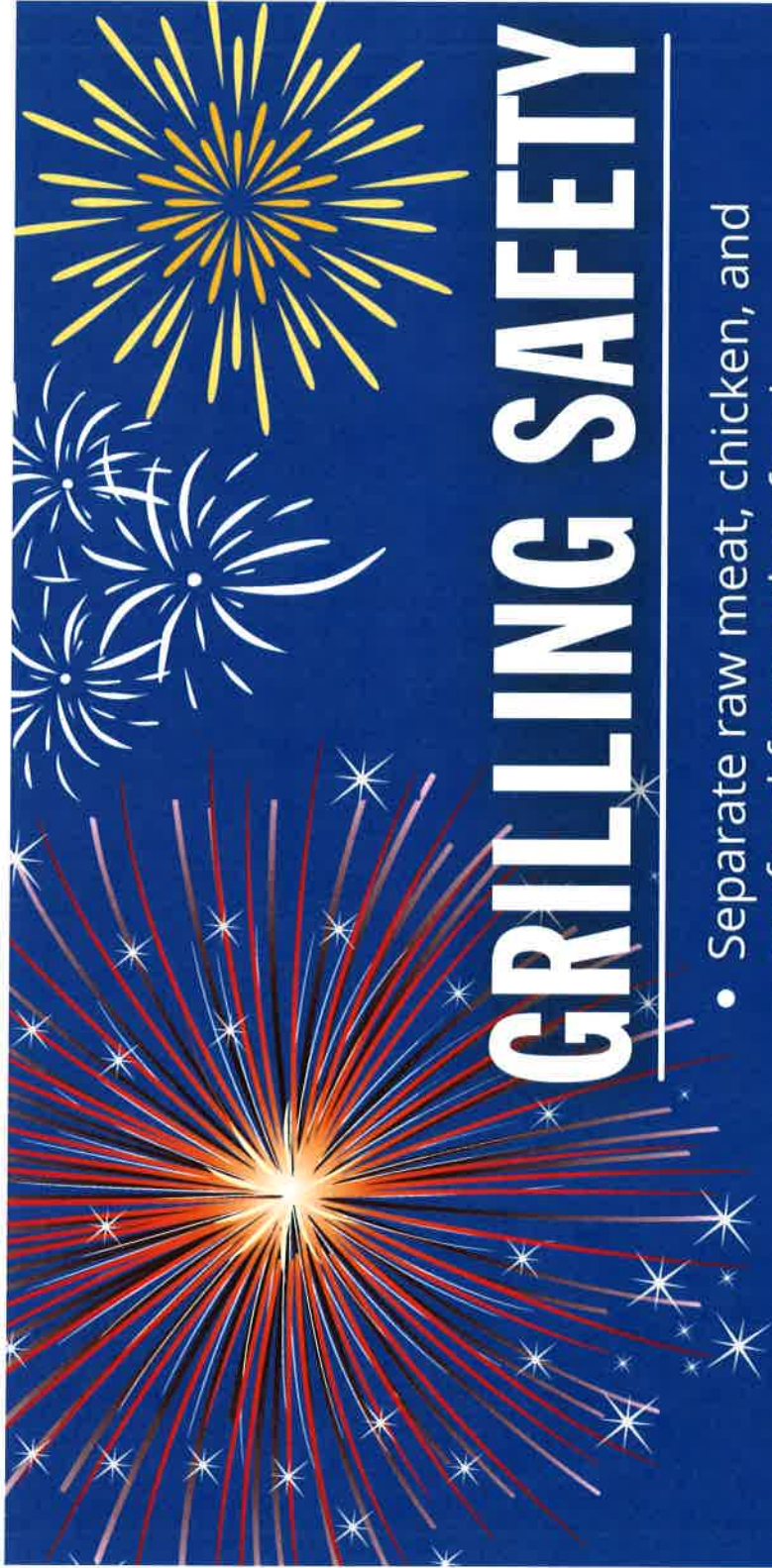
**DELAWARE, Oh.** – The SAFE Delaware County Coalition will kick off the annual “Drive Sober or Get Pulled Over” enforcement campaign on Friday, Aug. 27 starting at 1pm at Concord Township Fire Station located at 7990 Dublin Road, Delaware, OH.

This year’s event will feature Delaware County resident, Rob Nicolosi, who will share his perspective on impaired drivers after 20 years of sobriety. Lt. Eric Caudill of the Ohio State Highway Patrol Delaware Post and Delaware County Prosecutor Melissa Schiffel will also speak on the enforcement aspect of drunk driving.

The enforcement campaign coincides with the 2021 Labor Day holiday weekend, which is one of the deadliest times of the year for drunk-driving fatalities. State and local law enforcement agencies across the nation are stepping-up enforcement to put an end to drunk driving, showing zero tolerance to save lives.

So far this year, alcohol impairment has been responsible for five of the six traffic deaths in Delaware County. In 2020, 25% of traffic fatalities were due to driver impairment involving drugs and/or alcohol.

Members of the media along with SAFE Coalition members, law enforcement representatives and county officials are invited to attend the kick-off event.



# GRILLING SAFETY

- Separate raw meat, chicken, and seafood from other food.
- Keep meat refrigerated before grilling.
- Wash your hands before & after handling it.
- Make sure its juices do not touch other food, utensils, and surfaces.
- Use a food thermometer to ensure it's cooked to a safe temperature.
- Refrigerate leftovers within two hours of grilling.



**Delaware Public Health District**

*Dedicated to your health*





# 2020 ANNUAL ACCIDENTAL OVERDOSE FATALITY REPORT

JAN 1 - DEC 31, 2020



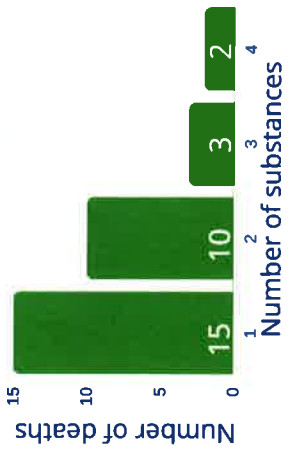
Created with data from ODH Vital Statistics pulled 7/13/2021. Data is considered preliminary and may change as coroners have 6 months to complete reports.

## DELAWARE COUNTY RESIDENT DEATHS

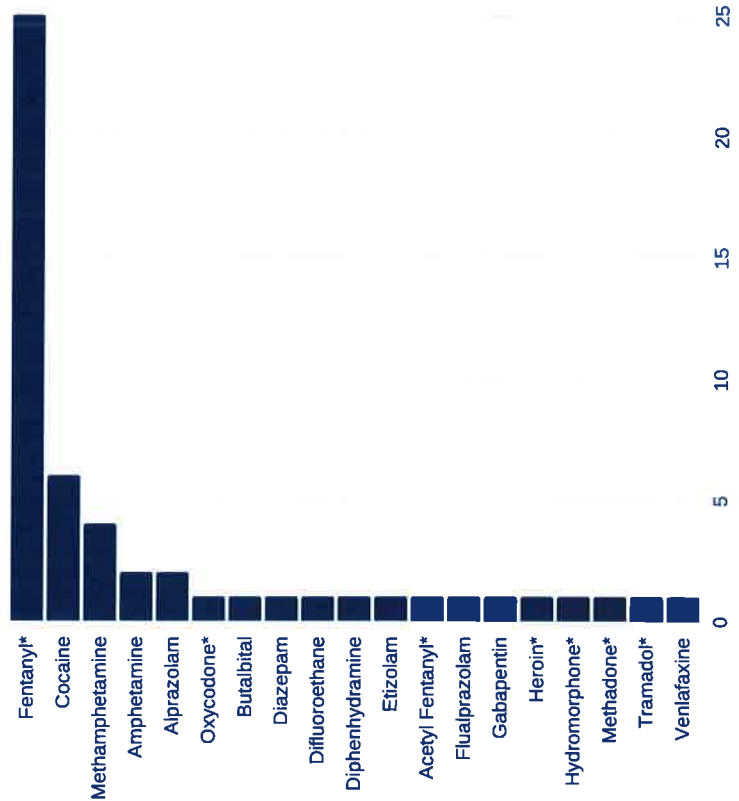
## AGE RANGE



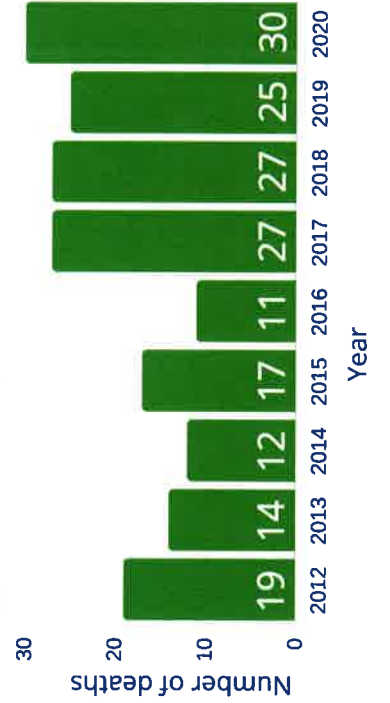
## NUMBER OF SUBSTANCES INVOLVED IN FATAL OD



## SUBSTANCES FOUND MOST FREQUENTLY IN THOSE THAT DIED OF AN OVERDOSE \*Opioid



## NUMBER OF RESIDENT DEATHS DUE TO OD

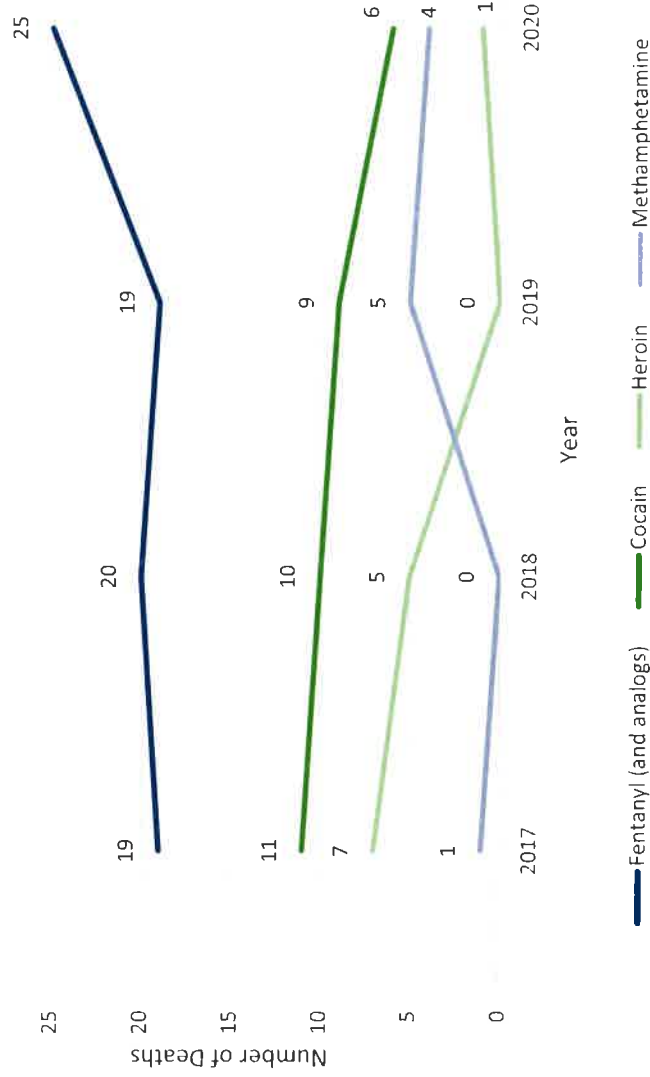


**SUBSTANCES SPECIFICALLY IDENTIFIED IN 30/30 DEATHS**



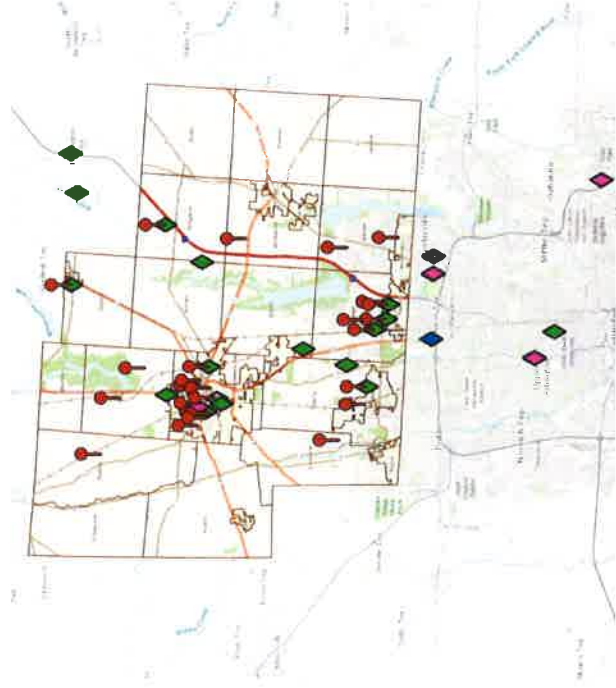
**15/30** had more than one drug in their system  
**29/30** deaths involved an opiate  
**25/30** deaths involved fentanyl!

**NUMBER OF RESIDENT DEATHS INVOLVING SELECT SUBSTANCES**



**PLACES OF OVERDOSE**

RESIDENCE INCLUDES: DECEDENT'S HOME, FRIEND'S HOME, HOUSE/APARTMENT



Residence Location: Residence Location, Business, Hospital, Parking Lot/Vehicle, Residence

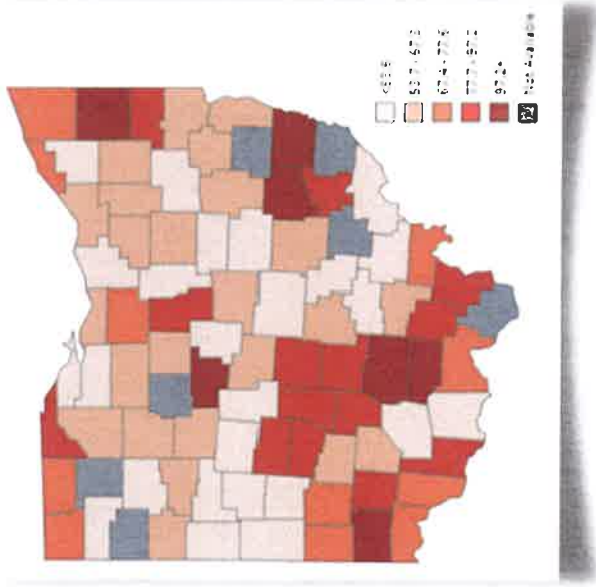
*These data were provided by the Ohio Department of Health. The Department specifically disclaims responsibility for any analyses, interpretations or conclusions.*



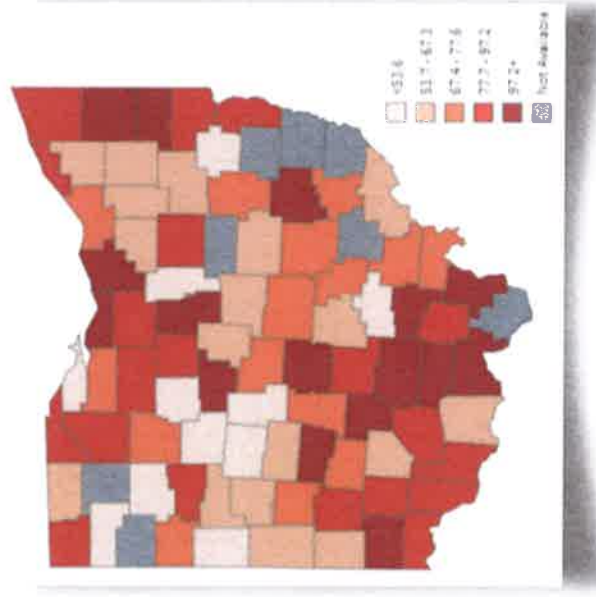
## EMERGENCY DEPARTMENT VISITS FOR SUSPECTED DRUG OVERDOSE RATES PER 10,000 VISITS BY QUARTER

\*Q2 not available for comparison due to overall decrease seen across the county in ED visits (COVID-19 related).

\*Data Source: EpiCenter- Syndromic Surveillance System; analysis by ODH Violence and Injury Prevention Section. <https://odh.ohio.gov/wps/portal/gov/odh/know-our-programs/Violence-injury-prevention-program/Suspected-OD-Dashboard2>






Quarter 1



Quarter 3

### IN 2020, THE HEALTH DISTRICT:



-  • Distributed **22** individual Project DAWN kits
-  • Trained **17** individuals in Project DAWN opioid education & naloxone distribution
-  • Distributed **228** first responder kits to law enforcement & security personnel

Cash Summary by Fund

Year 2021

Fund #	Fund Name	Fund Balance 1/1/2021	Fund Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2021	Non-Pooled Balance	Pooled Balance
1000	General	\$7,442,526.64	\$0.00	\$1,456,818.15	\$0.00	\$0.00	\$8,899,344.79	\$466,245.00	\$0.00	\$0.00	\$8,433,099.79	\$0.00	\$8,433,099.79
2011	Motor Vehicle License Tax	\$27,634.27	\$0.00	\$13,600.86	\$0.00	\$0.00	\$41,235.13	\$16,336.85	\$0.00	\$0.00	\$24,898.28	\$0.00	\$24,898.28
2021	Gasoline Tax	\$147,076.11	\$0.00	\$126,756.38	\$0.00	\$0.00	\$273,832.49	\$185,851.46	\$0.00	\$0.00	\$87,981.03	\$0.00	\$87,981.03
2031	Road and Bridge	\$1,085,164.07	\$0.00	\$540,470.11	\$0.00	\$0.00	\$1,625,634.18	\$103,210.88	\$0.00	\$0.00	\$1,522,423.30	\$0.00	\$1,522,423.30
2041	Cemetery	\$10,474.41	\$0.00	\$14,407.23	\$0.00	\$0.00	\$24,881.64	\$3,965.77	\$0.00	\$0.00	\$20,915.87	\$0.00	\$20,915.87
2111	Fire District	\$1,437,563.82	\$0.00	\$3,096,193.02	\$0.00	\$0.00	\$4,533,756.84	\$1,815,415.53	\$0.00	\$0.00	\$2,718,341.31	\$0.00	\$2,718,341.31
2231	Permissive Motor Vehicle License Tax	\$45,219.97	\$0.00	\$27,389.46	\$0.00	\$0.00	\$72,609.43	\$15,217.10	\$0.00	\$0.00	\$57,392.33	\$0.00	\$57,392.33
	Report Total:	\$10,195,659.29	\$0.00	\$5,275,635.21	\$0.00	\$0.00	\$15,471,294.50	\$2,606,242.59	\$0.00	\$0.00	\$12,865,051.91	\$0.00	\$12,865,051.91

Last reconciled to bank: 07/31/2021 – Total other adjusting factors: \$0.00

**Payment Listing**  
8/12/2021 to 8/25/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
98-2021	08/13/2021	08/13/2021	CH	HR BUTLER, LLC	\$135.79	0
	Purpose: PAYROLL PROCESSING FEES					
99-2021	08/13/2021	08/13/2021	CH	HR BUTLER, LLC	\$3,341.48	0
	Purpose: PAYROLL AGENCY DEDUCTIONS					
100-2021	08/13/2021	08/13/2021	CH	HR BUTLER, LLC	\$57,353.72	0
	Purpose: PAYROLL SALARIES					
101-2021	08/13/2021	08/13/2021	CH	HR BUTLER, LLC	\$15,906.16	0
	Purpose: PAYROLL TAXES WITHHELD					
102-2021	08/24/2021	08/24/2021	CH	CBIZ BENEFITS	\$194.86	0
	Purpose: HRA INSUR CLAIM REIMBURSE PLAN					
103-2021	08/24/2021	08/24/2021	CH	ANTHEM BCBS OH GROUP	\$24,741.23	0
	Purpose: MEDICAL INSURANCE APR21, MEDICAL INSURNACE MAY-DEC21					
115501	08/25/2021	08/25/2021	AW	VERIZON WIRELESS	\$319.44	0
	Purpose: FIRE DEPT UTILITIES					
115502	08/25/2021	08/25/2021	AW	TIME WARNER CABLE	\$137.65	0
	Purpose: FIRE DEPT UTILITIES					
115503	08/25/2021	08/25/2021	AW	BEEEM'S BP DIST INC	\$2,488.14	0
	Purpose: ROAD/FIRE FUEL SUPPLY					
115504	08/25/2021	08/25/2021	AW	BOUND TREE MEDICAL, LLC	\$1,098.62	0
	Purpose: FIRE/EMS DRUG SUPPLIES					
115505	08/25/2021	08/25/2021	AW	ZEP SALES & SERVICE	\$368.65	0
	Purpose: FIRE DEPT SANITIZER					
115506	08/25/2021	08/25/2021	AW	MIATI EMBROIDERY	\$90.00	0
	Purpose: FIRE DEPT UNIFORM/PANTS HEM					
115507	08/25/2021	08/25/2021	AW	SUTPHEN CORPORATION	\$407.92	0
	Purpose: FIRE DEPT WINDOW GLASS REPAIR					
115508	08/25/2021	08/25/2021	AW	OHIO FIRE CHIEFS' ASSOCIATION	\$100.00	0
	Purpose: FIRE CHIEF MEMBERSHIP OCT21-SEP22					
115509	08/25/2021	08/25/2021	AW	CAPITAL ONE	\$53.84	0
	Purpose: ROAD&PARK SUPPLIESWALMART					
115510	08/25/2021	08/25/2021	AW	DELAWARE CO. SHERIFF'S OFFICE	\$315.00	0
	Purpose: SPECIAL DUTY SHERIFF 15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21					
115511	08/25/2021	08/25/2021	AW	JACOB CSIZMADIA	\$270.00	0
	Purpose: SPECIAL DUTY SHERIFF 15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21					
115512	08/25/2021	08/25/2021	AW	MAXWELL NEWMAN	\$405.00	0
	Purpose: SPECIAL DUTY SHERIFF 15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21					
115513	08/25/2021	08/25/2021	AW	COLTON LYBARGER	\$270.00	0
	Purpose: SPECIAL DUTY SHERIFF 15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21					
115514	08/25/2021	08/25/2021	AW	OHIO MULCH	\$103.50	0
	Purpose: PARK MULCH					
115515	08/25/2021	08/25/2021	AW	MADISON ENERGY COOP ASSOC INC	\$20.41	0
	Purpose: ROAD DEPT UTILITIES					
115516	08/25/2021	08/25/2021	AW	DEL-CO WATER CO INC	\$225.04	0
	Purpose: FIRE DEPT UTILITIES					
115517	08/25/2021	08/25/2021	AW	SHELLY MATERIALS, INC	\$785.01	0
	Purpose: PARK PATH STONE					
115518	08/25/2021	08/25/2021	AW	CDK STRUCTURES INC.	\$825.00	0
	Purpose: SEPTIC SYSTEM DAMAGE REPAIRED					
115519	08/25/2021	08/25/2021	AW	HIGGINS & ASSOCIATES	\$160.00	0
	Purpose: ZONING MTG REPORTER 8/3					
115520	08/25/2021	08/25/2021	AW	OHIO EDISON	\$1,709.44	0
	Purpose: FIRE DEPT UTILITIES					
115521	08/25/2021	08/25/2021	AW	PRECISION ALIGNMENT & TIRE INC.	\$275.41	0
	Purpose: ROAD DEPT TRUCK348 ALIGN					
115522	08/25/2021	08/25/2021	AW	ALL-STATE FIRE & SECURITY	\$300.00	0
	Purpose: ADMIN BLDG KEY FOBS					
115523	08/25/2021	08/25/2021	AW	ADVANCED DRAINAGE SYSTEMS, INC.	\$940.40	0
	Purpose: PARK (CAP GRANT) RENO TILE PIPE					
115524	08/25/2021	08/25/2021	AW	JAMES HEATING, COOLING & ELECTRICAL	\$460.05	0
	Purpose: ADMIN BLDG A/C REPAIR					
115525	08/25/2021	08/25/2021	AW	SHELLY MATERIALS, INC	\$820.81	0
	Purpose: ROAD DEPT STONE - BERMING					



**Payment Listing**  
 8/12/2021 to 8/25/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status	
115526	08/25/2021	08/25/2021	AW	SUNBELT RENTALS INC	\$151.28	O	
	Purpose:	PARK (CAP.GRANT) DRIVE/PARK GRAVEL, PARK (CAP GRANT) DRIVE/PARK EQ RENTAL					
115527	08/25/2021	08/25/2021	AW	DELTA DENTAL	\$2,159.64	O	
	Purpose:	TWP DENTAL INSURANCE APR-DEC					
115528	08/25/2021	08/25/2021	AW	CBIZ BENEFITS	\$113.30	O	
	Purpose:	HRA INSUR CLAIM REIMBURSE PLAN					
115529	08/25/2021	08/25/2021	AW	EQUITABLE	\$329.88	O	
	Purpose:	TWP VISION INSURANCE MAY-DEC					
115530	08/25/2021	08/25/2021	AW	SHELLY MATERIALS, INC	\$350.00	O	
	Purpose:	PARK (CAP GRANT) RENO STONE/DUMP FEES					
115531	08/25/2021	08/25/2021	AW	MICRO CENTER	\$33.95	O	
	Purpose:	FIRE DEPT OFFICE SUPPLY					
115532	08/25/2021	08/25/2021	AW	42 AUTOMOTIVE INC.	\$243.60	O	
	Purpose:	ROAD DEPT P/U STARTER REPAIR					
115533	08/25/2021	08/25/2021	AW	Ohio Police & Fire Pension Fund	\$46,685.02	O	
	Purpose:	FIRE DEPT PENSION CONTRIB JUL21					
115534	08/25/2021	08/25/2021	AW	Ohio Public Employees Retirement System	\$6,403.84	O	
	Purpose:	TWP PENSION CONTRIB JUL21					
115535	08/25/2021	08/25/2021	AW	CAPITAL LIGHTING / RITE RUG CO.	\$186.82	O	
	Purpose:	FIRE DEPT MAILBOX REPLACE					
115536	08/25/2021	08/25/2021	AW	EMILY NEWMAN	\$300.00	O	
	Purpose:	TWP BLDG RENTAL REFUND					
115537	08/25/2021	08/25/2021	AW	DELAWARE COUNTY TOWNSHIP ASSOCIA	\$690.00	O	
	Purpose:	DCTA/OTA ANNUAL MEMBERSHIPS, ASSOC MEMBERSHIPS					
					<u>Total Payments:</u>	<u>\$172,269.90</u>	
					<u>Total Conversion Vouchers:</u>	<u>\$0.00</u>	
					<u>Total Less Conversion Vouchers:</u>	<u>\$172,269.90</u>	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.